

**BOARD OF PUBLIC AFFAIRS
MEETING**

**Tuesday, May 26, 2020
6:00 P.M.**

Due to the COVID-19 Pandemic the meeting was held over the internet via Zoom. The public was invited to attend the meeting and a link was available on www.VillageofLodi.com for the public to view the meeting, adhering to Governor DeWine's directive for meetings and social distancing during the emergency pandemic.

The Lodi Board of Public Affairs met on the above date for a Regular Meeting. The following Board Members were present for the meeting: Gilbert, Emerson, and Hagelin. Also in attendance were Utility Superintendent Tracy Haltrich and Clerk-Treasurer Annette Geissman.

A motion was made by Emerson and seconded by Gilbert to approve the minutes of the 5-12-20 board meeting. Upon roll call: Aye – Emerson, Gilbert, and Hagelin. Nay – None.

NEW BUSINESS

Superintendent's Notes – Discussion was held with Utility Superintendent Tracy Haltrich to update board members on current projects.

A motion was made by Gilbert and seconded by Emerson for an expenditure of \$300 to replace a tree on village square in front of the Warner Insurance building. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

A motion was made by Gilbert and seconded by Emerson for an expenditure of \$8,055 for storm sewer repairs in the right of way at 607 Wooster Street. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

Board President Hagelin discussed the possibility of writing a letter to mobile home residents informing them of the upcoming change in water and sewer billing for mobile home parks. Board members agreed that a letter should be sent to notify residents that all water usage and sewer charges will be billed to the parks through a master meter and not by individual mobile home meters.

Discussion was held regarding the need to send a letter to mobile park owners reminding them that they are responsible for the water lines in their parks and the village is not responsible for anything past the master meter. The village solicitor will be asked for advice regarding this letter.

Board President Hagelin reported that the Ohio EPA will be holding webinars regarding re-opening of water systems as a result of the COVID-19 pandemic. They are also offering a webinar on the status of grants in Ohio.

OLD BUSINESS

Board members discussed the need to waive late fees for utility bills again for the month of May and not shut off utilities for nonpayment in the month of June per Ohio EPA guidelines and recommendations. This policy decision will be reviewed on a monthly basis as the COVID-19 pandemic continues.

Young Drive Storm Sewer Project – Utility Superintendent Tracy Haltrich reported that he has mailed documents again to the two home owners the village is waiting for signed easements from. He has not heard back from them. Tracy will attempt to contact them again to answer any questions they may have.

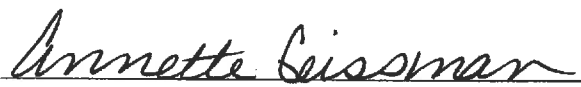
Utility Superintendent Tracy Haltrich discussed ongoing employee scheduling during the COVID-19 pandemic. It was determined that two employees will now work daily in the electric department instead of one.

The next board meeting will be held on June 9, 2020.

There being no further business to come before the board a motion was made by Gilbert and seconded by Emerson to adjourn the meeting. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.



Karl Hagelin
Board President



Annette Geissman
Clerk/Treasurer