

**BOARD OF PUBLIC AFFAIRS
MEETING**

**Tuesday, July 14, 2020
6:00 P.M.**

Due to the COVID-19 Pandemic the meeting was held over the internet via Zoom. The public was invited to attend the meeting and a link was available on www.VillageofLodi.com for the public to view the meeting, adhering to Governor DeWine's directive for meetings and social distancing during the emergency pandemic.

The Lodi Board of Public Affairs met on the above date for a Regular Meeting. The following Board Members were present for the meeting: Gilbert, Emerson, and Hagelin. Also in attendance were Assistant Village Solicitor Alex Quay, Utility Superintendent Tracy Haltrich, and Clerk-Treasurer Annette Geissman.

A motion was made by Emerson and seconded by Gilbert to approve the minutes of the 6-23-20 board meeting. Upon roll call: Aye – Emerson, Gilbert, and Hagelin. Nay – None.

A motion was made by Emerson and seconded by Gilbert to approve the monthly bills. Upon roll call: Aye – Emerson, Gilbert, and Hagelin. Nay – None.

Jonathan Brietkrenz were present to discuss water drainage issues at 121 Evergreen Drive. Discussion was held regarding a draft memorandum of understanding his attorney received from Assistant Village Solicitor Alex Quay. Mr. Brietkrenz stated that he recognizes an easement is necessary and would be willing to provide an easement to the village for \$1.00. However, he is not able to accept the memorandum of understanding at this time. It was determined that Assistant Village Solicitor Alex Quay will work directly with Attorney Bailey to work on further details of the memorandum of understanding.

Discussion was held with Assistant Village Solicitor Alex Quay regarding an outstanding utility bill for Sunset Estates Mobile Home Park. The office received questions from Sunset Estates regarding this bill. It was determined that if the bill is not paid within the next two weeks Attorney Quay will send a letter with the draft court judgement. He will then give the customer two weeks to pay the outstanding bill before filing the judgement with the court.

Discussion was held with Assistant Village Solicitor Alex Quay regarding outstanding utility bills for Ohio Station Outlets. A motion was made by Gilbert and seconded by Emerson to have Attorney Quay prepare a letter and draft judgement giving the customer two weeks to pay the outstanding bill before filling the judgement with the court. Attorney Quay will also research water shut off procedures for commercial customers. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

NEW BUSINESS

Superintendent's Notes – Discussion was held with Utility Superintendent Tracy Haltrich to update board members on current projects.

Board Member Gilbert questioned why storm sewer cleaning was not done earlier in the year. Utility Superintendent Tracy Haltrich responded that the ground where the debris is placed was too wet to drive onto. Discussion was held regarding the creation of a gravel access driveway so that cleaning may be done in the early spring next year. Tracy will see that a driveway is created.

A motion was made by Gilbert and seconded by Emerson for an expenditure of \$39,900 to Siemens for three new voltage regulators for the Shultz Substation. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

A motion was made by Gilbert and seconded by Emerson for an expenditure of \$40,733 to Leiby Construction, Inc., for Young Drive storm sewer repairs. Upon roll call: Gilbert, Emerson, and Hagelin. Nay – None.

Oakwood Drive Electric Replacement – A motion was made by Gilbert and seconded by Emerson to proceed with design work for electric line replacement on Oakwood Drive. This work will be part of the bid for the Oakwood Drive Street Renovation Project. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

Utility Superintendent Tracy Haltrich reported that a grant will be received to place pedestrian crossings and new traffic lights at the Wooster Street and Bank Street intersection.

Discussion was held regarding correspondence received from the Ohio EPA authorizing water shut offs to begin again for nonpayment of utility bills. A motion was made by Gilbert and seconded by Emerson to reinstate late fees with the July bills and to begin shutting off for nonpayment on August 10, 2020. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

OLD BUSINESS

FOG Update – The board reviewed updated FOG payment information. It was determined that Assistant Village Solicitor Alex Quay will send McDonald's and Arby's letters regarding unpaid FOG fines. Attorney Quay will also research procedures for shutting off water service if the fines remain unpaid.

EPA Loan Application – A motion was made by Gilbert and seconded by Emerson to recommend that council proceed with the Ohio EPA loan application for the Water System Improvements Project for a term of twenty years. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

A request was reviewed from 710 Bank Street #10 asking that a portion of the sewer bill be reduced due to a water leak under a trailer that did not go through the sewer system. A motion was made by Gilbert and seconded by Emerson to adjust the sewer portion of the bill by the following method: The average sewer consumption figure for the last three normal months will be used for the base rate and the difference between this rate and the excess amount will be deducted from the bill. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

Board President Hagelin discussed recent intermittent radio controls issues that occurred with the water control panel installation project. A software upgrade was done which has corrected the problem. Utility Superintendent Tracy Haltrich will keep the Verizon communication system in place for a few more weeks as a precautionary measure.

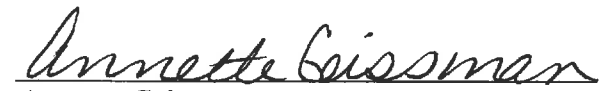
The next board meeting will be held via Zoom on July 27, 2020.

At this point Gilbert exited the meeting.

There being no further business to come before the board a motion was made by Emerson and seconded by Hagelin to adjourn the meeting. Upon roll call: Aye – Emerson and Hagelin. Nay – None.



Karl Hagelin
Board President



Annette Geissman
Clerk/Treasurer