

**BOARD OF PUBLIC AFFAIRS
MEETING**

**Tuesday, September 8, 2020
6:00 P.M.**

Due to the COVID-19 Pandemic the meeting was held over the internet via Zoom. The public was invited to attend the meeting and a link was available on www.VillageofLodi.com for the public to view the meeting, adhering to Governor DeWine's directive for meetings and social distancing during the emergency pandemic.

The Lodi Board of Public Affairs met on the above date for a Regular Meeting. The following Board Members were present for the meeting: Gilbert, Emerson, and Hagelin. Also in attendance were Utility Superintendent Tracy Haltrich and Clerk-Treasurer Annette Geissman.

A motion was made by Emerson and seconded by Gilbert to approve the minutes of the 8-25-20 board meeting. Upon roll call: Aye – Emerson, Gilbert, and Hagelin. Nay – None.

A motion was made by Emerson and seconded by Gilbert to approve the monthly bills. Upon roll call: Aye – Emerson, Gilbert, and Hagelin. Nay – None.

NEW BUSINESS

Board President Hagelin reported that the preliminary proposed site plan for the office addition has been received.

Superintendent's Notes – Discussion was held with Utility Superintendent Tracy Haltrich to update board members on current projects.

Whisper Creek Phase 2 Subdivision Electric Plans – A quote of \$8,000 was received from GPD Associates to prepare the electric service layout for phase two of the Whisper Creek Subdivision. A motion was made by Gilbert and seconded by Emerson for an expenditure of \$8,000 for GPD to perform the electric design work. It was determined that the developer will be responsible for all other utility design work other than electric. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

Discussion was held regarding the development of a new right of way permit for utilities that need to go under the roadway. It was suggested that it may be beneficial for council to pass an ordinance requiring the permit and to also put the requirement in the village zoning code.

OLD BUSINESS

Oakwood Drive Electric Project – A motion was made by Gilbert and seconded by Emerson for an expenditure of \$15,000 to Engineering Associates for the construction administration fees for the Oakwood Drive electric rebuild project, and to authorize the clerk-treasurer to advertise for bids for the Oakwood Drive electric rebuild project. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

The possibility of using some of the CARES Act money to update the utility software to allow online billing and payments was discussed. This would eliminate direct customer contact for bill paying purposes. A motion was made by Gilbert and seconded by Emerson to pursue this option with CARES Act funding. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

Board Member Gilbert discussed the need for water plant roof repairs. Utility Superintendent Tracy Haltrich will check on a previous quote to see if it is still valid and to possibly requote the project without the door replacement. Doors may be replaced at a later date.

Board Member Gilbert expressed that he is receiving emails pertaining to meeting items too close to the meeting time. He prefers receiving all information by the day before the meeting.

Utility Superintendent Tracy Haltrich reported that Circle G plumbing was performing work in the village and a cutter head got stuck in a sewer line. Jarvis Septic was called in to retrieve the cutter head. Circle G will be responsible for reimbursing the village for costs involved with Jarvis Septic.


Utility Superintendent Tracy Haltrich reported that smoke was seen coming out of water wellhead #6, which then caught fire. Ohio Drilling will be coming to look at the situation.

Utility Superintendent Tracy Haltrich reported that he sent an email to board members regarding preliminary cost savings the village will experience in next year's AMP bills due to peak shaving with the generator.

The next board meeting will be held via Zoom on September 22, 2020.

There being no further business to come before the board a motion was made by Emerson and seconded by Gilbert to adjourn the meeting. Upon roll call: Aye – Emerson, Gilbert, and Hagelin. Nay – None.


Karl Hagelin
Board President


Annette Geissman
Clerk/Treasurer