

**BOARD OF PUBLIC AFFAIRS
MEETING**

**Tuesday, November 9, 2021
6:00 P.M.**

The Lodi Board of Public Affairs met on the above date for a Regular Meeting. The following Board Members were present for the meeting: Gilbert, Emerson, and Hagelin. Also in attendance were Utility Superintendent Tracy Haltrich and Clerk-Treasurer Annette Geissman.

A motion was made by Emerson and seconded by Gilbert to approve the minutes of the 10-26-21 regular board meeting. Upon roll call: Aye – Emerson, Gilbert, and Hagelin. Nay - None.

A motion was made by Emerson and seconded by Gilbert to approve the monthly bills. Upon roll call: Aye – Emerson, Gilbert, and Hagelin. Nay – None.

NEW BUSINESS

Superintendent's Notes – Discussion was held with Utility Superintendent Tracy Haltrich to update board members on current projects.

A motion was made by Gilbert and seconded by Emerson for an expenditure of \$18,000 to RDI Controls to replace the programmable logic controller unit in the back up generator located at the sewer plant. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

Discussion was held regarding advertising for the water department apprentice position. It was determined that an ad will be placed in the Elyria Chronicle and The Trading Post.

Board President Hagelin reported that grant money is available for EV charging stations. Clerk-Treasurer Annette Geissman reported that the mayor has already applied for a grant through NOACA for this purpose. The village will be receiving one, and possibly two, EV charging stations which will be completely paid for through the grant.

OLD BUSINESS

606 Bank Street Sanitary Sewer – Discussion was held regarding the meeting that was held with the property owner of 606 Bank Street to discuss sanitary sewer repairs needed at his property. The owner will speak to his insurance company about the needed repairs. If the insurance company does not pay for the repairs the owner may be agreeable to having the village make the repairs and assess his property taxes. The board will give the property owner until the next board meeting to make a decision.

Fire Flow Statement – Board Members reviewed a draft ordinance prepared by the village solicitor regarding a fire flow statement. It was determined the board prefers to remove all specifications and additional language from the legislation and pass a board resolution that only contains a fire flow statement. This statement will then be added to current tap in permit applications.

FOG Billing – A motion was made by Gilbert and seconded by Emerson to have FOG billing calculated based on the percentage of the whole for each customer in violation. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

Board President Hagelin asked about the status of the Spill Prevention Control and Countermeasures document being prepared by GPD Associates. Utility Superintendent Tracy Haltrich responded that he just received an email from GPD stating that they are finishing the draft and will be sending it to him soon.

Board President Hagelin asked about the status of Electric Rules and Regulations document being prepared by GPD Associates. Utility Superintendent Tracy Haltrich responded that GPD is still working on it.

Board President Hagelin discussed materials he provided to the board regarding the installation of a master water meter pit at the outlet mall. The board discussed the desire to place a master meter at the location to serve the six buildings rather than metering each building separately.


Board President Hagelin reported that the village was contacted by RCAP to see if the board is interested in being put on a list for federal funding for lead line replacement. This is something the board is interested in.

Board President Hagelin reported that Council Member Graham contacted him to ask if the board has a recommendation for employee pay raises this year. A motion was made by Emerson and seconded by Gilbert to recommend a 3.5% pay increase. Upon roll call: Aye – Emerson, Gilbert, and Hagelin. Nay – None.

The next board meeting will be held November 23, 2021, in village council chambers.

There being no further business to come before the board a motion was made by Emerson and seconded by Gilbert to adjourn the meeting. Upon roll call: Aye – Emerson, Gilbert, and Hagelin. Nay – None.


Karl Hagelin
Board President


Annette Geissman
Clerk/Treasurer