

**BOARD OF PUBLIC AFFAIRS
MEETING**

**Tuesday, December 8, 2020
6:00 P.M.**

Due to the COVID-19 Pandemic the meeting was held over the internet via Zoom. The public was invited to attend the meeting and a link was available on www.VillageofLodi.com for the public to view the meeting, adhering to Governor DeWine's directive for meetings and social distancing during the emergency pandemic.

The Lodi Board of Public Affairs met on the above date for a Regular Meeting. The following Board Members were present for the meeting: Gilbert, Emerson, and Hagelin. Also in attendance were Utility Superintendent Tracy Haltrich and Clerk-Treasurer Annette Geissman.

A motion was made by Emerson and seconded by Gilbert to approve the minutes of the 11-24-20 regular meeting. Upon roll call: Aye – Emerson, Gilbert, and Hagelin. Nay – None.

A motion was made by Emerson and seconded by Gilbert to approve the monthly bills. Upon roll call: Aye – Emerson, Gilbert, and Hagelin. Nay – None.

NEW BUSINESS

Superintendent's Notes – Discussion was held with Utility Superintendent Tracy Haltrich to update board members on current projects.

Water Plant Improvements Project – Utility Superintendent Tracy Haltrich reported that bid documents have been prepared and reviewed for the water plant improvements project. Engineering Associates is doing a final review of the document. The estimated cost of the project is \$138,500. A motion was made by Gilbert and seconded by Emerson to authorize the clerk-treasurer to advertise for bids for the project. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

Water Tank Site Geo technical Work – A motion was made by Gilbert and seconded by Emerson to authorize an expenditure of \$4,000 to Professional Services Industries, Inc., for Geo technical work needed for the Evergreen water tank site. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

OLD BUSINESS

Electric Specifications for Village - Utility Superintendent Tracy Haltrich provided a more detailed quote from GPD Associates in the amount of \$6,500 to create electric rules and regulations for Lodi using the Village of Grafton policy for a basis of beginning. Board members discussed the proposal and determined that what they actually need is a set of technical standards, rules and regulations for service requirements, and rules within the system. Typical standard details and drawings pertaining to electric service need to be included. They do not feel they need everything that is included in the Grafton policy. It was determined that Tracy Haltrich will ask GPD Associates to meet to discuss what is actually needed for the document.

It was determined that utility rate ordinances do not need to be included in the document. They are available on the village website and changes will be updated on the website. It was determined that a marked up draft of the document will be prepared to present to GPD Associates to identify items the board does not wish to include in the document.

FOG Testing – Utility Superintendent Tracy Haltrich reported that FOG testing results have not been received yet.

Board President Hagelin reported that back hoe work has been done by someone at the Trapper's Run ditch to the south of the area behind the electric department building. It is presumed that the railroad is cleaning out this ditch that they own.

Utility Superintendent Tracy Haltrich reported that a beaver is creating an obstructive dam in the ditch across from the water plant which is causing water to back up. John Rice has trapped beavers in the past at this location due to the same circumstance. It was determined that Tracy Haltrich will contact John Rice about possibly removing the beaver.

Utility Superintendent Tracy Haltrich reported that there was an 8" water line break that was repaired today at 153 Redfield Street.

Board Member Gilbert reported that he had the clerk-treasurer contact Utility Superintendent Tracy Haltrich about someone installing fiber optic lines on poles on Harris Street. Tracy Haltrich reported that he looked into the situation and it was Spectrum installing fiber optic service to the income tax business on Harris Street. Spectrum told Tracy that they did not make any new pole attachments, they just over lashed a new fiber line onto an old line. Board Member Gilbert stated that when he looked at the lines it appeared as though new attachments were being made with red fasteners. Tracy Haltrich will research the situation further.

Board President Hagelin discussed an email received from Utility Superintendent Tracy Haltrich regarding upcoming gas line improvement work planned by Columbia Gas. Board Member Gilbert suggested contacting the other utility companies when street renovation projects are done to coordinate improvements. Tracy Haltrich reported that this is already being done. He meets with the other utility companies any time a project is being planned.


Board President Hagelin discussed an email received from Utility Superintendent Tracy Haltrich regarding solar projects being done in the western part of the state.

Clerk-Treasurer Annette Geissman reported that she is working on the utility software upgrade project with Civica CMI.

The next board meeting will be held via Zoom on December 22, 2020.

There being no further business to come before the board a motion was made by Gilbert and seconded by Emerson to adjourn the meeting. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.


Karl Hagelin
Board President


Annette Geissman
Clerk/Treasurer