

**BOARD OF PUBLIC AFFAIRS  
MEETING**

**Tuesday, May 23, 2023  
6:00 P.M.**

The Lodi Board of Public Affairs met on the above date for a Regular Meeting. The following Board Members were present for the meeting: Gilbert, and Emerson. Hagelin was absent. Also in attendance were Utility Superintendent Tracy Haltrich and Clerk-Treasurer Annette Geissman.

A motion was made by Emerson and seconded by Gilbert to approve the minutes of the 5-9-23 regular meeting. Upon roll call: Aye – Emerson and Gilbert. Nay – None.

**PUBLIC PARTICIPATION**

Will Genkin was present to discuss a document he created outlining the procedures he will need to follow to pay for two transformers and have them installed, connected, and receive electric service for one of his properties. The document will be reviewed by Utility Superintendent Tracy Haltrich to determine if anything else is needed. Will may follow up with Utility Superintendent Tracy Haltrich regarding what is needed to proceed.

**OLD BUSINESS**

Superintendent's Notes – Discussion was held with Utility Superintendent Tracy Haltrich to update board members on current projects.

A motion was made by Emerson and seconded by Gilbert for an expenditure of \$1,400 to KS Electric to change the electric service at 234 Janice Street from underground to overhead service in preparation for the Janice Street Reconstruction Project. Upon roll call: Aye – Emerson and Gilbert. Nay – None.

Board Member Gilbert reported that he feels the normal board policy of replacing utilities when doing a street reconstruction project should be followed for the Janice Street Reconstruction Project. A motion was made by Emerson and seconded by Gilbert to line the sanitary sewer lines and replace the storm sewer lines as part of this project. The sanitary sewer lining will cost approximately \$35,000 and the replacement of storm sewer lines with 12" lines including six manholes will cost approximately \$150,000. Upon roll call: Aye – Emerson and Gilbert. Nay – None.

A motion was made by Emerson and seconded by Gilbert to make the following official policy: When replacing water lines, all water lines will be replaced with a minimum of 8" lines regardless of the size of the line being replaced. All pipe material for storm sewer line replacement will be plastic. Upon roll call: Aye – Emerson and Gilbert. Nay – None.

A motion was made by Emerson and seconded by Gilbert to have bid specifications prepared for the Water Treatment Plant Raw Waterline Replacement Project. The project is estimated to cost \$300,400. The engineers will add 15% contingency in the plans rather than 10%. There may be a need for underground electric needs. Upon roll call: Aye – Emerson and Gilbert. Nay – None.

Storm sewer fees were discussed for the two Medina Fiber booster stations. A motion was made by Emerson and seconded by Gilbert to not charge a monthly storm sewer charge for these two accounts. Upon roll call: Aye – Emerson and Gilbert. Nay – None.


A draft Village of Lodi Off Hours Communication Log was reviewed to track employee phone calls after hours for payroll purposes. A motion was made by Emerson and seconded by Gilbert to implement the log once Village Attorney Ted Lesiak has reviewed and approved it. Upon roll call: Aye – Emerson and Gilbert. Nay – None.

Clerk-Treasurer Annette Geissman reviewed changes made to the Electric Rules and Regulations draft. More changes are needed to the section pertaining to signing up for electric service. The draft will be discussed further at the next meeting.

The next board meeting will be held on Tuesday, June 13, 2023, at 6:00 p.m. in village council chambers.

There being no further business to come before the board a motion was made by Emerson and seconded by Gilbert to adjourn the meeting. Upon roll call: Aye – Emerson and Gilbert. Nay – None.

  
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**Karl Hagelin**  
**Board President**

  
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**Annette Geissman**  
**Clerk/Treasurer**