

**BOARD OF PUBLIC AFFAIRS  
MEETING**

**Tuesday, June 27, 2023  
6:00 P.M.**

The Lodi Board of Public Affairs met on the above date for a Regular Meeting. The following Board Members were present for the meeting: Gilbert, Hagelin, and Emerson. Also in attendance were Utility Superintendent Tracy Haltrich and Clerk-Treasurer Annette Geissman.

**PUBLIC PARTICIPATION**

A resident from 204 Baker Street was present and asked about the new location of her water shut off valve because of the water tank and line installation project. The new shut off valve is in a different location. Utility Superintendent Tracy Haltrich reported that the valves are placed in the location of the lines. She also asked if the old Bank Street water tower must be torn down. Tracy explained that it needs to be removed as part of the EPA mandate. She also asked that there be no space between her new sidewalk and her retaining wall, she prefers some sort of material to be there. Tracy stated that he will look at the situation.

A motion was made by Emerson and seconded by Gilbert to approve the minutes of the 6-13-23 regular meeting. Upon roll call: Aye – Emerson, Gilbert, and Hagelin. Nay – None.

**NEW BUSINESS**

Water Foreman Jeff Miller was present and gave a verbal report outlining projects the water department has worked on in the past quarter.

Street Crew Leader Jim Lockwood was present and gave a verbal report outlining storm sewer projects the street department has worked on in the past quarter.

A motion was made by Gilbert and seconded by Emerson for an expenditure of \$2,500 to replace a leaking knuckle where the twelve-inch hose goes into the street vac truck. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

Wastewater Foreman Christie Britt was present and gave a verbal report outlining projects the wastewater department has worked on in the past quarter.

Electric Foreman Jeff Cool was present and gave a verbal report outlining projects the electric department has worked on in the past quarter.

Jeff Cool reported that the owner of 105 Medina Street contacted him and wants to make the home into a duplex. The owner will need to start with zoning to find out if the home meets zoning requirements to become a duplex.

General Foreman Joe Sadzewicz was present and reported that a meeting was held with Dirt Dawg Excavating and the water tie ins associated with the new water tank and line project will be finished soon. A stuck water valve around High Street and Prospect Street will need to be

replaced. Dirt Dawg Excavating will provide a quote for this work.

Auxiliary Water Systems Discussion – After a review of the draft ordinance presented at the last meeting, board members determined that the ordinance is ready to be presented to council at their next meeting.

Water Treatment Plant Radios – A motion was made by Gilbert and seconded by Emerson to approve the quote and agreement terms from Automation Resources in the amount of \$27,500. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

### **OLD BUSINESS**

Superintendent's Notes – Discussion was held with Utility Superintendent Tracy Haltrich to update board members on current projects.

Superintendent Tracy Haltrich reported that electric rates will need to be established for the EV charging station that will be placed in the village by NOACA. Tracy will get rate information from AMP for the board to review.

Superintendent Tracy Haltrich reported that the Asset Management Plan needs to be updated. RCAP can prepare the update for a fee of \$20,000. There is also a cohort grant involving multiple communities where village personnel may receive assistance to update the plan. Tracy will contact Engineering Associates to find out if other options exist for updating the plan.

Superintendent Tracy Haltrich reviewed FOG testing results with board members. A motion was made by Gilbert and seconded by Emerson to bill FOG violations using the current rates and fines in place. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

Discussion was held regarding funding methods for the replacement of storm sewers and lining of sanitary sewers for top of Janice Street Reconstruction Project. It was determined that the storm sewer replacement will be included in the bid package as an optional item. The board will then decide on the storm sewer replacement once bid amounts come in.

Board members reviewed the after-hours telephone log draft. This will be discussed further at the next meeting.

Clerk-Treasurer Annette Geissman provided information from Rural Lorain County Water regarding leak protection coverage they offer customers. More information will be gathered for discussion at a future meeting.


Board Member Gilbert reported that Bob Davis on Lakeview Drive mentioned that his electric line was damaged recently. Superintendent Tracy Haltrich will investigate the situation.

The next board meeting will be held on Tuesday, July 11, 2023, at 6:00 p.m. in village council chambers.

There being no further business to come before the board a motion was made by Gilbert and

seconded by Emerson to adjourn the meeting. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

  
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*Karl Hagelin*  
*Board President*

  
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*Annette Geissman*  
*Clerk/Treasurer*