

**BOARD OF PUBLIC AFFAIRS
MEETING**

**Tuesday, August 22, 2023
6:00 P.M.**

The Lodi Board of Public Affairs met on the above date for a Regular Meeting. The following Board Members were present for the meeting: Gilbert, Hagelin, and Emerson. Also in attendance were Utility Superintendent Tracy Haltrich, Clerk-Treasurer Annette Geissman, and General Foreman Joe Sadzewicz.

A motion was made by Emerson and seconded by Gilbert to approve the minutes of the 8-8-23 regular meeting. Upon roll call: Aye – Emerson, Gilbert, and Hagelin. Nay – None.

OLD BUSINESS

Superintendent's Notes – Discussion was held with Utility Superintendent Tracy Haltrich to update board members on current projects.

Water Treatment Plant Raw Water Line Replacement Project - Discussion was held regarding the existing wood vaults behind the water plant on the raw and finish lines. Village Engineer Ronny Portz has proposed not replacing these old wood vaults with new vaults. He is proposing using articulating joints for the raw end finish pipe and backfilling the area instead. The board agreed to this and wished to move forward with the design. This project will possibly be eligible for OPWC grant funding this year as it would score well within the grant criteria. A motion was made by Gilbert and seconded by Emerson to proceed with a grant application as stated in information provided by Engineering Associates designated as Grant Scenario #1. This will include grant funding, partial OPWC loan funding, and a local match component. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

Electric Pole on Billman Street - A motion was made by Gilbert and seconded by Emerson for an expenditure of \$15,480 to Showtime Construction, LLC., to replace an electric pole on Billman Street. Upon roll call: Aye – Gilbert, Emerson, and Hagelin. Nay – None.

Utility Superintendent Tracy Haltrich reported that Judy Frederick, of 590 Oakwood Drive, contacted him with concerns regarding storm sewer pipe discharge at the back of her property. The last section of concrete pipe has fallen off and some holes have developed in the area. Tracy has not found an easement for this pipe area. It was determined that Tracy will have a title search done on the property to find out if an easement exists. The village may also be able to run a camera through the pipe from the road to see if there are any other issues with the pipe.

Utility Superintendent Tracy Haltrich provided information from AMP regarding USDA grant opportunities for renewal generation projects. AMP has asked for a reply regarding the level of interest by September 5, 2023. Board members will review all information. Tracy Haltrich will provide a non-binding letter of interest from the village.


Clerk-Treasurer Annette Geissman reported that the Medina County Engineer's office has inquired again about late fees on their utility account. The time requirement for the county to submit payment occasionally causes the payment to be received late. The county has inquired again about possibly changing the due date or removing late fees. Board members discussed the situation and determined that they are not going to change village policy. The county engineer reached out for contact information for board members and Board President Karl Hagelin suggested that it is best for the county engineer to attend a board meeting to discuss the situation with all three board members at one time.

The next board meeting will be held on Tuesday, September 12, 2023, at 6:00 p.m. in village council chambers.

There being no further business to come before the board a motion was made by Emerson and seconded by Gilbert to adjourn the meeting. Upon roll call: Aye Emerson, Gilbert, and Hagelin. Nay – None.



Karl Hagelin
Board President



Annette Geissman
Clerk/Treasurer