

**BOARD OF PUBLIC AFFAIRS  
MEETING**

**Tuesday, September 26, 2023  
6:00 P.M.**

The Lodi Board of Public Affairs met on the above date for a Regular Meeting. The following Board Members were present for the meeting: Gilbert and Emerson. Hagelin was absent but listened to the meeting by phone. Also in attendance were Utility Superintendent Tracy Haltrich, Clerk-Treasurer Annette Geissman, Water Operator Rick Shilling, Part Time Village Engineer Harold Kasten-Krause, and Mayor Robert Geissman.

A motion was made by Emerson and seconded by Gilbert to approve the minutes of the 9-12-23 regular meeting. Upon roll call: Aye – Emerson and Gilbert. Nay – None.

**NEW BUSINESS**

Water Operator Rick Shilling was present to discuss the need to order more water meters. Lead times to receive water meter orders are from six months to a year. The water department needs to order meters now in order to have them arrive before next fall. A motion was made by Emerson and seconded by Gilbert to order 312 water meters and 312 ERT's for the meters. Upon roll call: Aye – Emerson and Gilbert. Nay – None.

**OLD BUSINESS**

Superintendent's Notes – Discussion was held with Utility Superintendent Tracy Haltrich to update board members on current projects.

Water Tank and Line Replacement Projects – Utility Superintendent Tracy Haltrich reported that the contractor for the water line replacement project has met the substantial completion date for the contract. Cleanup items have been addressed. The water tank contractor is still working on finishing punch list items.

Water Treatment Plant Raw Water Line Replacement Project – Utility Superintendent Tracy Haltrich reported that Engineering Associates plans to submit a set of design plans for this project in a few weeks.

A motion was made by Emerson and seconded by Gilbert for an expenditure of \$5,200 for EVOQUA Water Technologies to perform a full inspection with a report regarding the current condition of the twin screw pumps at the wastewater treatment plant. Upon roll call: Aye – Emerson and Gilbert. Nay – None.

A motion was made by Emerson and seconded by Gilbert to approve a revision to electric standard detail drawing ED-03.1 which is to be inserted into the standard drawings with the Lodi Electric Rules and Regulations. This revision adds a note requiring contractors to add sweeps and a section of conduit when placing secondary pedestals. Upon roll call: Aye – Emerson and Gilbert. Nay – None.

Part Time Village Engineer Harold Kasten-Krause was present and reported that he is willing to attend AMP board meetings as well as some AMP meetings pertaining to projects the village is interested in. He also reported that AMP will be sending legislation regarding changes to our power supply. A current block of power supply being purchased through AMP ends on December 31, 2024 and the block will need to be replaced. It was determined that AMP Representative Craig Kleinheinz will be asked to attend a future board meeting to discuss the power portfolio.


Board Member Gilbert asked Mayor Robert Geissman about the possibility of contacting the new owner of the property behind Redfield Street about selling a portion of the property to the village for a storm sewer retention area. Mayor Geissman reported that he will contact the new owner. Mayor Geissman also reported that a Critical Infrastructure Grant may be applicable to this project.

Mayor Geissman also reported that there is currently an EPA mandated ninety-nine year contract with the Medina County Park District to maintain a wetland on the village property the board is considering for a solar field. The park district is looking at the current contract and will be providing recommended changes to council. Discussions will have to occur with our legal counsel to determine if a solar field may be placed on the property.

The next board meeting will be held on Tuesday, October 10, 2023, at 6:00 p.m. in village council chambers.

There being no further business to come before the board a motion was made by Emerson and seconded by Gilbert to adjourn the meeting. Upon roll call: Aye Emerson and Gilbert. Hagelin. Nay – None.

  
Karl Hagelin  
Board President

  
Annette Geissman  
Clerk/Treasurer