BOARD OF PUBLIC AFFAIRS
MEETING

Tuesday, April 14, 2026
6:00 P.M.

The Lodi Board of Public Affairs met on the above date for a Regular Meeting. The following Board Members were present at the meeting: Gilbert, Emerson, and Ridenour. Also in attendance were Utility Superintendent Tracy Haltrich, Clerk-Treasurer Annette Geissman, General Foreman Joe Sadzewicz, Electric Lineman Mark Demarino, Wastewater Foreman Christie Britt, Street Crew Leader Ken Triplett, Water Operator Kodie Spitler, Water Foreman Jeff Miller, and Village Electrical Engineer Dan Melkey.

A motion was made by Ridenour and seconded by Gilbert to approve the minutes of the 3-10-26 regular meeting. Upon roll call: Aye – Ridenour, Gilbert, and Emerson. Nay – None.

A motion was made by Gilbert and seconded by Ridenour to approve the monthly bills. Upon roll call: Aye – Gilbert, Ridenour, and Emerson. Nay – None.

NEW BUSINESS

A motion was made by Gilbert and seconded by Emerson to authorize the clerk-treasurer to advertise for bids for Phase II of the Krause Substation Electric Upgrade Project. Upon roll call: Aye – Gilbert, Emerson, and Ridenour. Nay – none.

A motion was made by Gilbert and seconded by Ridenour to authorize the clerk-treasurer to advertise for bids for the Phase I Waterline Replacement Project. Upon roll call: Aye – Gilbert, Ridenour, and Emerson. Nay – None.

Street Crew Leader Ken Triplett was present and gave a verbal report outlining storm sewer projects the street department has worked on in the past quarter.

Wastewater Foreman Christie Britt was present and gave a verbal report outlining projects the wastewater department has worked on in the past quarter.

A motion was made by Gilbert and seconded by Ridenour to approve an expenditure of $35,000 for Lake County Sewer to camera, jet, and clean sewer mains on West Drive, Sunset, Greenwich, River, Archer, Lee, Harris, Academy, and Market Streets. Upon roll call: Aye – Gilbert, Ridenour, and Emerson. Nay – None.

Water Foreman Jeff Miller was present and gave a verbal report outlining projects the water department has worked on in the past quarter.

Electric Lineman Mark Demarino was present and gave a verbal report outlining projects the

electric department has worked on in the past quarter.

Utility Superintendent Tracy Haltrich reported that a new electric department lineman has been hired to start work on April 27th. Tracy also reported that Mark Demarino will be promoted to Electric Foreman.

General Foreman Joe Sadzewicz reported that auxiliary water notices were mailed in February. Joe will keep the board updated on progress with customer compliance.

Mayor Robert Geissman was present and discussed the possibility of a critical infrastructure grant of up to $500,000 for storm sewer work within the village. Mayor Geissman also discussed the possibility of applying for $250,000 for storm sewer work through a neighborhood revitalization grant. The pre-application due date for the grants is June 1st. A motion was made by Gilbert and seconded by Emerson to authorize the mayor to apply for these grants and allow Utility Superintendent Tracy Haltrich to assist as needed. Upon roll call: Aye – Gilbert, Emerson, and Ridenour. Nays – None.

CURRENT BUSINESS

Superintendent's Notes – Discussion was held with Utility Superintendent Tracy Haltrich to update board members on current projects.

Tatman Associates Change Order – Village Electrical Engineer Dan Melkey explained a change order request from Tatman Associates for the Shultz Substation Upgrade Project. A change order in the amount of $14,140 to upsize the Regulator Bypass Switch from 600 Amp to 1200 Amp is needed. A motion was made by Gilbert and seconded by Ridenour to approve the change order request. Upon roll call: Aye – Gilbert, Ridenour, and Emerson. Nay – None.

A motion was made by Gilbert and seconded by Ridenour for an expenditure of $33,254 to Main Line Electric to split electric services between Feinkost and Advance Bronze on Billman Street. Upon roll call: Aye – Gilbert, Ridenour, and Emerson. Nay – None.

A motion was made by Gilbert and seconded by Emerson for an expenditure of $18,670 to Main Line Electric to replace an electric pole and build a transformer in the alley behind the D'Antonio's area, to service buildings in the area. Upon roll call: Aye – Gilbert, Emerson, and Ridenour. Nay – None.

Village Electrical Engineer Dan Melkey explained what will need to be done if the board changes to master meters in mobile home parks. Dan also reported that transformers will be needed and will be sized according to need.

A motion was made by Gilbert and seconded by Ridenour to send a letter to mobile home park owners notifying them that the board is considering a change to master meters in mobile home parks and will discuss the issue at the May 12 meeting. Upon roll call: Aye – Gilbert, Ridenour, and Emerson. Nay – None.

Utility Superintendent Tracy Haltrich discussed the draft for employee training contracts. Discussion was held regarding the length of time for the contracts. Discussion was held regarding whether the dollar amount should be pro-rated over the time frame of the contract if an employee leaves the village before the contract expires. These items will be clarified with the village solicitor. Utility Superintendent Tracy Haltrich will also ask for a copy of the training reimbursement policy from Seville.

A request was made from the resident at 734 Bank Street asking that a portion of his sewer bill be reduced due to a water leak that did not go through the sewer system. A motion was made by Gilbert and seconded by Ridenour to charge 5,000 gallons of sewer consumption for the meter read ending date of 3-30-26. Upon roll call: Aye – Gilbert, Ridenour, and Emerson. Nay – None.

Discussion was held regarding a water and sewer bill for the owner of 306 Wooster Street #3. There was a miscommunication regarding shutting the water service off for this account which resulted in the customer being billed for services after the water was shut off. A motion was made by Gilbert and seconded by Ridenour to credit the account for water and sewer charges effective the date the water department shut the services off. However, the customer will still be responsible for the $25 fee to shut the services off. Upon roll call: Aye – Gilbert, Ridenour, and Emerson. Nay – None.

The next board meeting will be held on Tuesday, May 12, 2026, at 6 PM. Discussion was held regarding changing future meeting times to Friday at 12:00 noon. This topic will be discussed further at the next meeting.

There being no further business to come before the board, a motion was made by Gilbert and seconded by Ridenour to adjourn the meeting. Upon roll call: Aye – Gilbert, Ridenour, and Emerson. Nay – None.

Paul Emerson
Board President

Annette Geissman
Clerk/Treasurer